

# Application

## User administrator LiiV

**LiiV (Supplier information in the VARA register) is a product and article register administered by the Swedish eHealth Agency which forms the basis for the information regarding medicinal products that is necessary when issuing and dispensing prescriptions etc. The eHealth Agency is responsible for the development, operation and maintenance of LiiV. However, each organisation which updates and maintains information in LiiV is responsible for its own information. You can read more at [LiiV \(Leverantörernas information i VARA\) - E-hälsomyndigheten](#).**

This form is used when applying for a user account with the role of User administrator in LiiV.

The application form must be submitted by an authorised person at an authorised company. An authorised company means a company that is a holder of a marketing authorisation for medicinal products or it's representatives in Sweden, a pharmacy with registered stock preparations or other product/article responsible company.

In accordance with the General Data Protection Regulation (the GDPR), no authorisation will be granted to company users in countries outside the EU/EEA (third countries), that have not been determined by the European Commission to have an adequate level of data protection.

Once the application form has been submitted, the eHealth Agency verifies the authority of the stated company.

By submitting this application form, you confirm that you are authorised to represent the stated company as a User administrator in LiiV and accordingly that you have authority to manage the products and articles of the stated company in LiiV and to give authority to others to do the same.

This form must be sent by e-mail to [servicedesk@ehalsomyndigheten.se](mailto:servicedesk@ehalsomyndigheten.se)

### User information (required fields are marked with \*)

First name*	Surname*
Company name*	VAT number*
E-mail address for information on user account*	
E-mail address for notification on updates of the company's products	
Telephone number*	Contact person for the eHealth Agency for questions on your company's products* <input type="checkbox"/> YES <input type="checkbox"/> NO
Comments	

### Information about the processing of personal data

#### About the Swedish eHealth Agency

The Swedish eHealth Agency works to improve and facilitate healthcare services in Sweden. This is achieved by enabling digital services and solutions within healthcare, pharmacy services and social services for individuals and professionals.

#### How do we use your personal data?

The personal data you have stated in this application form is used to create a user account with the role User administrator in LiiV which enables the administration of your company's product information in the system. The user account also gives you the authority to create user accounts to colleagues at the same company and to consultants at consultancy companies who have been assigned to administer the company's information in LiiV.

The personal data is also used by the eHealth Agency to find contact details in the event of questions on your company's information in LiiV. The legal basis for the processing of the personal data is that it is necessary for the performance of a task carried out in the public interest and in the exercise of the agency's official authority.

#### Which personal data is stored by the eHealth Agency?

The eHealth Agency stores the personal data stated in this application form as long as the account is being used. When the account is closed all personal data is deleted.

The personal data will be accessible to authorised personnel at the eHealth Agency and to other User administrators of the company covered by this application. If the user account is linked to a consultancy company, the personal data becomes accessible to all User administrators in LiiV.

Information registered in LiiV becomes public documents which may be disclosed in accordance with the principle of public access to official documents.

#### Your rights

The eHealth Agency is the data controller. The personal data is processed in accordance with the General Data Protection Regulation (GDPR).

You have the right to obtain information about, and access, the personal data relating to you that has been registered by the eHealth Agency and to obtain the rectification of inaccurate or incomplete personal data.

In some cases, you may also have additional rights, like for example the right to object to the processing of your personal data or to request the restriction or erasure of your personal data. If your personal data is processed in conflict with the law, you are entitled to damages. You also have a right to lodge a complaint to the Swedish Authority for Privacy Protection (IMY) if you consider that the eHealth Agency has processed your personal data wrongfully. Additional information on how the eHealth Agency processes personal data is available at [www.ehalsomyndigheten.se](http://www.ehalsomyndigheten.se).

The eHealth Agency's data protection officer may be contacted by e-mail:

[dataskyddsbud@ehalsomyndigheten.se](mailto:dataskyddsbud@ehalsomyndigheten.se).

The eHealth Agency may also be contacted by post: the Swedish eHealth Agency [Sw: E-hälsomyndigheten], c/o Registrator, Box 913, 391 29 Kalmar, Sweden.

The eHealth Agency may be contacted by e-mail: [registrator@ehalsomyndigheten.se](mailto:registrator@ehalsomyndigheten.se) or by telephone +46 10 458 62 00, ordinary working days from 8:00 AM to 5:00 PM.